



SUNY FREDONIA FEDERAL CREDIT UNION

G139 Williams Center
Fredonia, NY 14063
Phone: (716) 673-3585
Fax: (716) 673-3685
www.sunyfredoniafcu.com

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you legally authorized to work in the
United States? YES NO
☐ ☐

Have you ever previously worked for the
Credit Union? YES NO If yes, when? _____
☐ ☐

Do you have a valid State driver's
license? YES NO State Issued
☐ ☐ from and # _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____
☐ ☐

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____
☐ ☐

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____
☐ ☐

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

References

Please list three personal and/or professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Skills

List administrative, clerical, technical or computer skills, licenses, and any office machinery you can operate, which relates to the position you are applying: _____

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____

Disclaimer and Signature

I voluntarily give the SUNY Fredonia Federal Credit Union the right to make a thorough investigation of my employment background and personal history, agree to cooperate in such investigation, and release from liability or responsibility all persons, companies or corporations supplying such information. I authorize SUNY Fredonia Federal Credit Union to conduct a background investigation which includes employment history verification, identification and educational credential(s) confirmation, credit report, criminal conviction verification and sexual offender registry status. I consent to taking any pre-employment physical examinations and such future physical examinations as may be required by the SUNY Fredonia Federal Credit Union. I further understand that any false answers made by me on this application or any supplement thereto, or in connection with the above-mentioned investigation, will be grounds for immediate termination.

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____